

Statistical Office in Rzeszów

GUIDEBOOK

2015/2016

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CONTENTS

Polish Official Statistics	3
Statistics in Podkarpackie voivodship	5
Branches of official statistics in Podkarpackie voivodship	6
Organizational structure	7
Contact information of organizational divisions of the Statistical Office	8
Centre for Sport and Tourism Statistics	9
Centre for Materials and Fuel Energy Market Statistics	9
Centre for Transborder Areas and Statistics for Euroregions	10
Podkarpackie Centre for Regional Surveys	11
REGON register	14
TERYT register	16
Dissemination of statistical data	18
Local Data Bank (BDL)	21
Geostatistics portal	23
Knowledge Databases	24
Development Monitoring System STRATEG	25
DEMOGRAPHY database	26
Statistical Offices in Poland and their specializations	27

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POLISH OFFICIAL STATISTICS

Official statistics is an essential element in the information system of a democratic society, providing the state authorities, public administration and local government, the business sector and the public official statistics on the economic, demographic, social and natural environment.

The legal basis for its activity is the law dated 29 June 1995 on official statistics (Journal of Laws of 2012 item 591, of 2013 item 2 and of 2014 items 1161 and 1662).

Official statistics is a system of:

- collecting of statistical data,
- gathering, storing and generalising of the collected data,
- announcing, providing and disseminating of the results of statistical surveys as the official statistical data.

The official statistics shall provide

- reliable
- objective
- professional
- systematic

information for the society, the state and public administration bodies and economic entities on the economic, demographic and social situation and natural environment.

Official statistics services shall consist of the President of the Central Statistical Office, directors of statistical offices subordinate to him or her and other units referred to in Article 27 and 29.

The responsibilities of the Official Statistics shall include:

- recognising the demand for statistical information and analyses, coordinating activities, and preparing a draft programme of statistical surveys of official statistics and presenting it to the Council,
- organising and conducting statistical surveys and determining their methodology,
- collecting, gathering and handling statistical data and their analysis including the annual preparation and publication of the National Health Account in the "Monitor Polski", Official Journal of the Republic of Poland,
- conducting censuses,
- statistical data storing,
- developing standard classifications, nomenclatures and definitions of major categories, determining correspondence between them and their interpretation,
- making available and disseminating statistical information, including major figures and indicators,

- preparing and announcing demographic forecasts and statistical economic and social forecasts,
- presenting to the President, the Parliament (Sejm and Senate), State administration agencies, the Supreme Chamber of Control (NIK), the National Bank of Poland, units of local authorities and other governmental institutions, statistical information in the scope, dates and forms specified in the programme of statistical surveys,
- maintaining national official registers: business entities of the national economy and the register of the territorial division of the country,
- conducting statistical surveys and analyses resulting from the international obligations undertaken by the Republic of Poland,
- conducting statistical international comparisons and announcing their results,
- satisfying the obligation to submit statistical data to international organisations undertaken by the Republic of Poland,
- co-operation with the international and regional organisations specialising in statistics, as well as the agencies and offices of other countries,
- conducting research and development activities in the field of the methodology of statistical surveys, classification standards and the application of mathematical and computing methods in statistics,
- conducting training courses and upgrading knowledge in the field of statistics,
- promoting knowledge about statistics.

The final statistical information are:

- announced on the website (stat.gov.pl) and published in publications of the Central Statistical Office and statistical offices, including statistical yearbooks, as well as - after consultation with the President of the Central Statistical Office - in publications of other bodies conducting statistical surveys,
- published in the "Monitor Polski", Official Journal of the Republic of Poland if a specific provision provides for that,
- announced in the mass media,
- available in other forms than those mentioned above.

These tasks can be achieved because the system of official statistics is characterised by a very vast and diverse subjective and objective range of data collected and the possibility of obtaining information from other state information systems, i.e. from data collected and stored by government bodies and local government authorities, other government agencies, bodies maintaining official registers and the National Polish Bank.

The basic task, which is to provide reliable and objective statistical information, is fulfilled by carrying out statistical surveys covering all economic and social activities.

The programme of statistical surveys is determined by the Council of Ministers at the request of the Statistical Council, which is an advisory body in the field of statistics and acts by the Prime Minister.

STATISTICS IN PODKARPACKIE VOIVODSHIP

In Podkarpackie Voivodship the main tasks of official statistics are performed by Statistical Office in Rzeszów.

Statistical Office in Rzeszow acts on the basis of:

- the law dated 29 June 1995 on official statistic (Journal of Laws of 2012 item 591, of 2013 item 2 and of 2014 items 1161 and 1662),
- the statute of the Statistical Office in Rzeszów annexed to the instruction No. 17 of the President of the Central Statistical Office dated 13 November 2012 on detailed scope of tasks and organization of the Statistical Office in Rzeszów (CSO Office Journal of 2012, item 51 and of 2014 item 54);
- Organizational Regulations of the Office introduced by the instruction No. 23 of the Director of the Statistical Office in Rzeszow dated 29 November 2013.

According to the above documents the main tasks of the Statistical Office in Rzeszów include:

- in Podkarpackie Voivodship:
 - organization and conduct of statistical surveys, including national censuses,
 - collection, gathering, storage and elaboration of data for statistical surveys conducted according to the programme of surveys of official statistics,
 - dissemination and popularization of information received in surveys of official statistics, including basic figures and indices,
 - keeping national official registers:
 - REGON - units of the national economy,
 - TERYT - territorial division of the country.
- performing specialist national tasks, which are performed by centres operating in the office, within the framework of work conducted for official statistics as a whole:
 - carrying out surveys in the field of sport and tourism statistics, market materials and fuel and energy statistics and cross-border areas and Euroregions,
 - coordination of the work of the statistical offices in the field of surveys on cross-border areas and statistics of Euroregions,
 - participation in international cooperation in the field of statistics for Euroregions, in particular organization of joint statistical surveys and developing and issuing publications on the Carpathian Euroregion,
 - cooperation with units of government and self-government authorities, institutions and universities in designing surveys and statistical studies, as well as cooperation in this field with the appropriate organizational unit of CSO,
 - preparation of information and collective publication of territorial cross-sections,
 - carrying out works on the use of administrative data sources,

- development of national collections and preparation of nationwide tables as well as conducting project-development work within the extent specified separately by the President of the Central Statistical Office.

BRANCHES OF OFFICIAL STATISTICS IN PODKARPACKIE VOIVODSHIP

The Statistical Office in Rzeszów performs its duties both at the Office in Rzeszów, as well as in **Branches**:

Branch in Krosno
ul. Bieszczadzka 5
38-400 Krosno
phone 13 436 29 32
fax 13 436 31 81
e-mail:
SekretariatKRO@stat.gov.pl

Branch in Tarnobrzeg
ul. Wyspiańskiego 12
39-400 Tarnobrzeg
phone 15 822 99 41
fax 15 822 99 40
e-mail:
SekretariatTNB@stat.gov.pl

Branch in Przemyśl
ul. Katedralna 5
37-700 Przemyśl
phone 16 678 33 62
fax 16 678 33 62
e-mail:
SekretariatPRZ@stat.gov.pl

Branches carry out the following duties:

- collect and compile statistical reporting under Office specialization,
- provide statistical data, information and assistance in clarifying specific issues,
- register entities in REGON register in the section on Podkarpackie Voivodship,
- carry out work for the purpose of updating TERYT register in the section on Podkarpackie Voivodship,
- cooperate with the local self-government administration and institutions within their range of activities,
- carry out surveys in Podkarpackie Voivodship,
- participate in the implementation of censuses and other comprehensive surveys.



ORGANIZATIONAL STRUCTURE



CONTACT INFORMATION OF ORGANIZATIONAL DIVISIONS OF THE STATISTICAL OFFICE

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Centre for Materials and Fuel Energy Market Statistics		
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Centre for Transborder Areas and Statistics for Euroregions		
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	ext. 301	e-mail: W.Wisniewski@stat.gov.pl
Independent Position for Health and Safety at Work Legislation		
	ext. 315	e-mail: M.Wyska@stat.gov.pl
Independent position – Chief Specialist for Information Security		
	ext. 304	e-mail: S.Hady-Glowiak@stat.gov.pl

CENTRE FOR SPORT AND TOURISM STATISTICS

The centre carries out nationwide tasks in the field of sport and tourism statistics. They are fulfilled through the acquisition and analysis of data on the distribution and occupancy of tourist accommodation establishments by Poles and foreign tourists, activity of sport clubs in Poland, people practising sport and training staff, activity of Polish sports associations and organizations of physical culture as well as sports infrastructure.



In particular, the centre is responsible for:

- providing interested units with statistical data on sport and tourism,
- participation in the preparation of methodology, organization of surveys and studies in the field of sport and tourism statistics,
- substantive supervision and coordination of nationwide surveys on sport and tourism as well as cooperation with the relevant departments of the Central Statistical Office in this regard,
- preparation of publications and statistical analysis and other forms of presenting final information about sport and tourism statistics,
- creation and administration of Knowledge Database "Tourism, sport and leisure",
- recognizing the needs for statistical information in the field of sport and tourism statistics,
- participation in the development of the programme of statistical surveys in the field of sport and tourism statistics,
- cooperation with domestic and foreign institutions dealing with sport and tourism statistics.



For more information on the Centre, visit <http://rzeszow.stat.gov.pl/osrodki/>

CENTRE FOR MATERIALS AND FUEL ENERGY MARKET STATISTICS

The aim of the Centre is the realization of nationwide tasks in the field of materials and fuel energy market statistics, and recognizing the demand for statistical data in this area. These tasks are fulfilled through the acquisition and analysis of data on: management of basic recyclable metallic and non-metallic materials, consumption and stocks of selected materials, the settlement of the energy conversion process, the balance of electricity and heat in steam and hot water, heating infrastructure and heat trade, heat production, heat from renewable sources, gas network infrastructure, number of clients and sales of natural gas.

In particular, the centre is responsible for:

- initiation and preparation of methodology and conduct of statistical surveys in cooperation with CSO,
- participation in producing results and nationwide analysis and compilation of publications,
- cooperation with public authorities, institutions and universities in the preparation of surveys and statistical studies,
- participation in national and international conferences and seminars,
- establishing and administering Knowledge Database "Fuel and Energy Economy".



For more information on the Centre, visit <http://rzeszow.stat.gov.pl/osrodkil/>

CENTRE FOR TRANSBORDER AREAS AND STATISTICS FOR EUROREGIONS

The centre is responsible for conducting research on socio-economic processes in border areas and statistics for Euroregions. It carries out works on creating a coherent research system for cross-border areas. In addition, the Centre implements nationwide survey the field of travel, i.e. "Trips of non-residents to Poland. The movement of vehicles and people on the Polish border with the European Union countries" and "Participation of Polish citizens (residents) in travel". The Centre comprises a separate department in its structure - Methodology and Integrated Surveys in Travel Division.

In particular, the centre is responsible for:

- identifying, analysing and taking actions to meet the demand for statistical;
- initiating, programming and planning of statistical surveys;
- developing the methodology of surveys;
- preparing guidelines for IT systems for collecting, processing, analysing and compiling final data and participation in testing of systems;
- creating and maintaining databases of final statistical data;



- preparing publications according to the statistical analyses and publishing plan;
- conducting methodological work;
- improving research tools used and the methodology in order to improve the quality of research and the reduction of costs and the burden of respondents;
- monitoring of changes in national and international legislation, conducting work aimed at aligning research to the applicable legal requirements;
- identifying and evaluating the usefulness and usability of administrative and extra-administrative data for the purposes of official statistics;
- cooperation with other institutions and organizations in order to integrate and coordinate statistical surveys and data acquisition, including participation in the work of inter-department teams and expert groups.



For more information on the Centre, visit <http://rzeszow.stat.gov.pl/osrodki/>

PODKARPACKIE CENTRE FOR REGIONAL SURVEYS

The Centre is responsible for tasks related to the development and dissemination of information and analysis characterizing the socio-economic situation of Podkarpackie Voivodship. In addition, it provides active information support for local governments, the media and other parties, as well as disseminates and makes available the results of statistical surveys, runs the Information Centre and promotes official statistics. One of its tasks is also to recognize the need for statistical data taking into account the issues that are relevant from the point of view of the region. The structure of the centre comprises Mathematical Statistics Division.

In particular, the centre is responsible for:

- analysis of information needs of the users and identification of the demand for data, studies and statistical analysis;
- information services of government and self-government authorities;



- providing the public institutions with statistical information in the scope, dates and forms specified in the programme of statistical surveys;
- sharing and dissemination of statistical information, which are the official data obtained from statistical surveys of official statistics;
- carrying out individual orders for unpublished statistical data,
- promotion of statistics and dissemination of knowledge about statistics,
- cooperation with scientific and research institutes and other institutions conducting regional research and analysis,
- cooperation with the regional mass media,
- running Information Centre and the Office library,
- maintaining and updating the website of the Office.



Moreover, under the action "From the nursery school to the schoolboy" Podkarpackie Centre for Regional Surveys conducts educational activities aimed at nursery schools and schools.



Employees of the office familiarize children and young people with issues concerning official statistics and

work of statisticians. While playing during age-adjusted classes, nursery school pupils learn about the world of numbers.



On the other hand, during the thematic presentations and workshops young people are taught how the arithmetic mean is different from the median and how to find the latest number of population in the information resources of the CSO, among others.

Podkarpackie Centre for Regional Surveys also organizes meetings and workshops aimed to representatives of local authorities, the media and universities. These classes aim to familiarize them with the resources of official statistics, available databases and their functionality. Participants are capable of generating data sets by their own, as well interpreting them properly.



Dissemination of statistical issues and familiarization with the activity of the Statistical Office in Rzeszow also take place on the basis of the organization of Open Doors Day or the Educational Competition "Masters of Statistics".



We invite all the interested to cooperate and participate in activities organized by our office.
They are conducted on the premises or at the place specified by the client.

We also provide the training room, where workshops are held periodically. They are addressed to all potential users of statistical data, representatives of local authorities, associations, organizations, students and academics in particular.

If you have any questions, please contact Angelika Koprowicz – the Coordinator of Educational Actions

phone 17 8535210 ext. 219
e-mail: a.koprowicz@stat.gov.pl

For more information on the Statistical education, visit <http://rzeszow.stat.gov.pl/> →
Statistical education

REGON REGISTER

REGON register is a continuously updated set of information on subjects of national economy run as an IT system in the way of central database and local databases.

REGON register has been kept by the President of CSO since 1975.

Currently, the legal basis for keeping the register is the Act of 29 June 1995 on official statistics (Journal of Laws of 2012, item 591 with later amendments), which granted the register the rank of the national official register and laid down rules for its operation from January I 1998. Detailed rules for running and updating the register are defined by the Regulation of the Council of Ministers of July 27th, 1999 on the mode and methodology of running and updating of business register, including application, questionnaire and certificate specimens and detailed conditions and mode of cooperation of official statistics services with other bodies running official registers and information systems in public administration (Journal of Laws of 1999, No 69, item 763, with amendments).

REGON register:

- serves reaching identification cohesion of businesses entered into another official registers and information systems of public administration,
- serves uniformity of descriptions used in nomenclatural and classification concepts in all official registers and information systems of public administration,
- provides general characteristics of businesses operating in national economy in following cross-sections: territorial, proprietorial, types of activity, legal form, etc.,
- enables preparation of address list of active businesses,
- is the foundation for creation of databases and data banks on businesses,
- is the main source of supply for the base of units drawn for statistical surveys.

According to the acts mentioned above, the entry into the REGON register is obligatory for all:

- legal persons,
- organizational units without the status of a legal person,
- natural persons running business activities (including private farms),
- local branches of businesses mentioned above.

A business of the national economy has to register its business activity in the National Official Business Register REGON – art. 42 section 5 of the Act on official statistics (Journal of Laws of 2012, item 591, with later amendments).

Entry or change of entry in the REGON register of entrepreneurs:

- **who are natural persons** is done on the basis of data from the application for entry in the Central Registration and Information on Business (CEIDG) that the entrepreneur makes through the electronic form available on the CEIDG website, in the Public Information Bulletin of the minister responsible for the economy and through the electronic platform of public administration services ePUAP. The application for entry into CEIDG may also be submitted in person by the entrepreneur in the selected gmina office or sent by registered mail. CEIDG sent to the CSO relevant data contained in the application for entry into CEIDG necessary to acquire, change or delete an entry in the National Official Business Register REGON.

For other groups of businesses of the national economy the following rules for application to the REGON register are obligatory.

Entry or modification of the entry in the REGON register of **entities registered in the National Court Register**, with the exception of Register of Insolvent Debtors and entities referred to in Art. 49a Section 1 of the National Court Register, is made on the basis of data submitted to the REGON register electronically from KRS, and in the scope of supplementary data mentioned in Art. 42, Section 3a, Item 2 of the Act on official statistics – from CRP KEP.

According to the law entrepreneurs should apply at the appropriate statistical offices only if:

- an application concerns amendments not covered by an entry in CEIDG, i.e. change in the number of employees and workers, an entry of the local unit not covered by CEIDG – e.g. a farm (with the possible authorization for the person who submits the application on behalf of the entrepreneur - if, in accordance with Art. 32 of the Act of June 14, 1960, the Administrative Procedure Code (Journal of Laws of 2000 No. 98, item. 1071, with later amendments) the entity operates by proxy);
- an application for registration is submitted by a capital company within the organization - according to the wording of Art. 14 Section 4 of the Act of 19 December 2008 on amending the Act on freedom of economic activity (...) - capital company may undertake business activity before obtaining an entry in the Register of Entrepreneurs;
- they claim a valid certificate of the REGON identification number.

Entry or change of entry in the REGON register of a business of the national economy which is not an entrepreneur is made:

- for schools and educational institutions on the basis of data transferred from the database of Education Information System (SIO) to the REGON register,
- for other businesses on the basis of the RG-OP or RG-OF form.

The RG-OP or RG-OF form should be submitted to the statistical office or its branch in the voivodship, in which:

- legal person or organizational unit without legal personality has its seat,
- natural person running economic activity not subject to the Central Registration and Information on Business resides.

In accordance with the Art. 42 item 6 of the law on official statistics a business is required to submit the appropriate application within 14 days from the occurrence of the circumstances justifying the entry, change or deletion from the REGON register.

The modernized system of REGON register provides for the possibility of submission of the RG-OP and RG-OF application (only when there are circumstances described above which give authorization to submit an application directly in the statistical office) in the form of an electronic document bearing a secure electronic signature verified by a qualified certificate or a trusted profile on ePUAP. The documents attached to the application submitted in the form of an electronic document should take the form of an electronic document too.

Each subject registered in the national official business register is assigned a unique identification REGON number.

For more information on REGON register, visit <http://www.stat.gov.pl/en/> → REGON

TERYT REGISTER

National Official Register of Territorial Division of the Country covers the following systems:

- TERC - identifiers and names of units of territorial division,
- SIMC - identifiers and names of localities,
- BREC - statistical regions and census enumeration areas,
- NOBC - identification of addresses of streets, real estates, buildings and dwellings,
- ULIC - central catalogue of streets.

TERYT register as a tool used for identification allows at the same time for collection of the necessary data for these spatial objects and provides conditions for making comparisons and analyses.

To achieve this purpose spatial address databases based on ArcGIS software are run and updated based on the information from the quarterly reporting, which contains location of buildings in the area according to the numbering of the parcels, as well as changes in the statistical division and the names of streets and numbering of properties.

The system of identifiers and names of units of territorial division TERC

contains codes and names of the units of the fundamental three-tier territorial division of the country and is built according to hierarchical numbering:

- voivodships
- powiats
- gminas.

The identifiers are systematically updated after every change in the territorial division of the country regarding the creation, merging, abolition and changing of the names of units of territorial division.

The system of identifiers and names of localities SIMC contains:

- official names and types of localities,
- permanent, unique identifiers of localities,
- membership of a locality in a gmina, powiat and voivodship, and also membership of integral parts of localities to primary localities.

The system of identifiers and names of localities is systematically updated after changes of official names and types of localities, as well as changes in fundamental territorial division of the country are introduced.

System of statistical regions and census districts BREC

is a network of units of statistical division for conducting national censuses and conducting sample surveys. One statistical region consists of several, not more than nine census districts.

Statistical regions and census districts completely fill the entire country and are closed within the boundaries of units of territorial division. Their boundaries are fixed on a digital map. The system of statistical regions and census districts includes sets of numbers of these BREC units which contain the number of dwellings and the estimated number of people in each region and district. BREC set is a collection of sampling frame attempts to demographic and social studies.

The system for address identification of streets, real estates, buildings and dwellings NOBC

contains the addresses of dwellings located in residential and non-residential buildings and addresses of collective accommodation establishments and other inhabited premises.

The system is the basis for:

- preparing the output record for national censuses in the form of address lists of buildings and dwellings in census districts,
- drawing dwelling address samples for sample surveys.

For more information on TERYT register, visit <http://www.stat.gov.pl/en/> → TERYT

DISSEMINATION OF STATISTICAL DATA

In accordance with Official Statistics Act of 29th June, 1995 (Journal of Law of 2012, item 591 and of 2013, item 2), official statistics guarantees:

- **indiscriminatory,**
- **equal,**
- **simultaneous,**

access to statistical information, in particular, basic figures and indexes.

All data collected during surveys conducted in accordance with the statistical survey program of official statistics are **official data of official statistics**, regardless of conducting body. All units conducting surveys in scope of official statistics law apply mandatory classification standards and submit survey results to the official statistical services and, acting in consultation with CSO, international organizations.

The data collected and stored by the state administration bodies and units of local authorities, other governmental agencies, organs maintaining official registers and the National Bank of Poland, on the basis of other regulations than Official Statistics Act, are data of **information systems of the public administration**, and are not considered public statistics data.

Differentiation of the terms “**information systems of the public administration**” and “**official statistics**” has a substantial significance from the point of view of possibilities, methods and purposes of data usage in both of those systems.

Collected and stored **individual and personal data** obtained through statistical surveys **are confidential and subject to particular protection**.

- Individual and personal data shall be used exclusively for statistical calculations, compilations and analyses, and by statistical services in preparation of statistical surveys.
- Dissemination and use of individual and personal data for purposes other than specified above is prohibited (statistical confidentiality) and carries a penalty of up to three years of imprisonment.
- Use of individual and personal data to obtain material or personal gains carries a penalty of up to five years of imprisonment.

The individual and personal data cannot be used for any other purpose, including, but not limited to: decisions relating to concerned entities or confronting the data with tax documentation. Aggregated data shall not be published or disseminated if it could be linked to or can identify natural persons or business entities. This means that data characterizing economic activity of business entities cannot be disseminated, if the aggregated data consist of less than three entities or the share of one entity in the compilation is higher than the three-fourths of the total.

Statistical confidentiality is one of the fundamental principles of statistics.

There are no exceptions to this rule in the Polish legal system, which imposes an obligation of confidentiality of personal data and individual data collected during statistical surveys.

The concept of personal data and individual data (Art. 5, paragraph. 1 of the Act on official statistics) should be understood as:

- **personal data - data from and on natural persons** regarding life and status of a particular person,
- **individual data - data from and on entities of the national economy** and their activities relating to a specific subject.

If the survey included in the programme of statistical surveys of official statistics is obligatory, the subjects specified in the programme are required to provide and submit complete and exhaustive information in the scope, form and time limits set out in detail in the programme. The scope of the obligation is set annually by the Council of Ministers in the form of a Regulation implementing the programme of statistical surveys of official statistics for each subsequent year. The same act specifies the form and timing of the availability of statistical information.

The official statistics services can conduct at individual requests statistical surveys not covered by the programme of statistical surveys of official statistics and perform additional compilations and analyses on commission, using the data collected in the surveys of the programme of statistical surveys of official statistics for this purpose.

Dissemination of statistical information in the Statistical Office in Rzeszów is carried out by the Podkarpackie Centre for Regional Surveys and Information centres in Rzeszów, Krosno, Przemyśl, and Tarnobrzeg.

INFORMATION CENTRES**Rzeszów**

ground floor, room no. 1
phone 17 853 52 10
17 853 52 19 ext. 150
17 853 57 55

Branch in Krośnie

ul. Bieszczadzka 5
3rd floor, room no. 318
phone 13 436 29 32
ext. 1318

Branch in Tarnobrzegu

ul. Wyspiańskiego 12
ground floor, room no. 14
phone 15 822 99 43

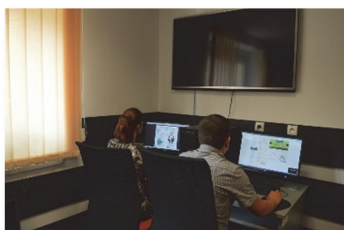
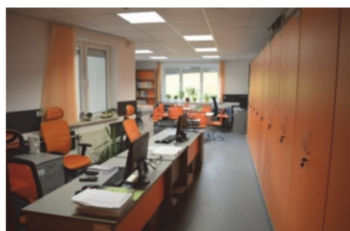
Branch in Przemyślu

ul. Katedralna 5
1st floor, room no. 28
phone 16 678 44 11

Office hours: Monday: 7.30 – 18.00, Tuesday-Friday: 7.30 – 15.30

Activity of Information Centre:

- dissemination by telephone, correspondence and personally:
 - statistical data from publications of CSO and SO,
 - official statements of CSO and SO
- providing information about:
 - new publications of CSO and SO,
 - publications accessible in Office Library,
 - publications accessible on sale;
- receiving orders for:
 - unpublished statistical data from SO databases,
 - compilation of studies on the basis of information published by CSO.



We invite you to the Information Centre of the Statistical Office in Rzeszów, where you will receive information on the statistical data that interest you. You can count on professional service of our specialists and friendly working atmosphere. Taking care of the usability of data resources at the Office and to facilitate access to electronic services and information resources of official statistics (including the elimination of architectural barriers) the Information Centre has been redesigned. As a result, visitors now can comfortably use the resources of official statistics on dedicated workstations.

LOCAL DATA BANK (BDL)



Local Data Bank (BDL) is the greatest Polish organized information bank about social-economic situation, demographical, social and environmental matters. It describes voivodships, powiats and gminas as elements of social and administrative organization of the country, regions and subregions that are parts of territorial units nomenclature for statistical purposes (NUTS) as well as functional and delimited areas.

Local Data Bank gathers, systematically completes and updates statistical information on specific territorial division units. It ensures continuous, user-friendly access to up-to-date statistical information.

It allows multidimensional statistical analyses in regional and local systems. BDL resources are made available on the Internet free of charge.



The **variable catalogue** that describes Polish territorial division units contains many items sorted by domain according to the programme of surveys of official statistics: by population, labour market, dwellings and construction. The number of features, which varies in subsequent years, depends on the range of surveys, the range of data obtained from administrative records,

the limits resulting from adherence to the rules of classified data protection, including absolute adherence to statistical confidentiality.

Levels of aggregation and presentation of statistical data:

- LOCAL LEVEL:
 - Statistical locality,
 - District (for the capital city Warsaw) and branch (Łódź, Kraków, Poznań, Wrocław)
 - Gmina – by type: urban gmina, rural gmina, urban-rural gmina jointly, of which urban part of a gmina and rural part of a gmina,
 - Powiat, City-powiat
- REGIONAL LEVEL:
 - Subregion,
 - Voivodship,
 - Region
- POLAND

Available spatial identification system:

- According to the units of TERYT register (National Official Register of Territorial Division of the Country)
- According to the units of NUTS classification (Nomenclature of Units for Territorial Statistics)
- Lists for the typology of urban and rural subregions according to the OECD and EUROSTAT.

BDL collects annual data (from 1995 to 2014) and short-term data (i.e., monthly and quarterly data for the years 2005-2015).

The users of the Bank may obtain information from a given field of statistics in the long time series (in tabular form, or as graphs) and a comprehensive description of selected unit of administrative division of the country. There are ready-made sets of information: "Portrait of the territory" (the years 2002-2014), "The module of sustainable development indexes" (2006-2014) and "Local Government Handbook" - including "Portrait of statistical localities in gmina...".

BDL provides dictionaries and metadata describing methodological context of the content information, including the list of features, a list of territorial units of the country with history of changes, glossary of statistical terms, description of the principles of data aggregation, measurement units and attributes of variables.

The HELP menu lists contact persons and provides, among other things, information about the current database updates and application IT requirements.

For more information on BDL, visit <http://stat.gov.pl/en/> → Databases → Local Data Bank

GEOSTATISTICS PORTAL



Geostatistics Portal is a modern solution for the cartographic presentation of data obtained in censuses, namely the Agricultural Census 2010 (PSR 2010) and the Population and Housing Census 2011 (NSP 2011) and also from the Local Data Bank.

It is designed to:

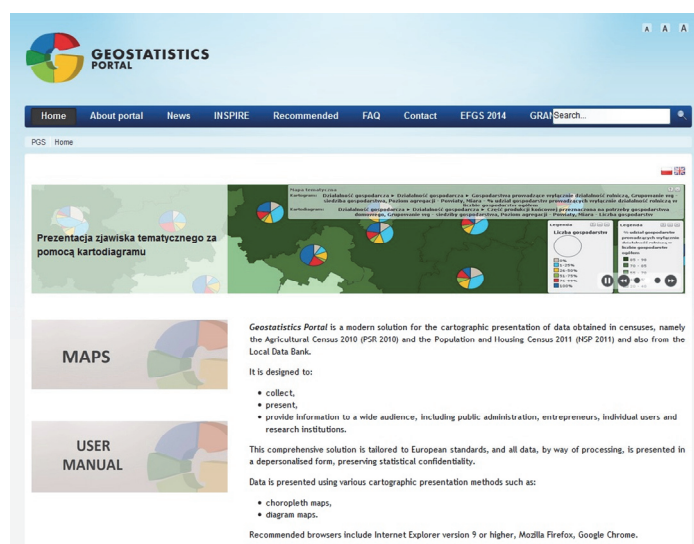
- collect
- present
- provide information

to a wide audience, including public administration, entrepreneurs, individual users and research institutions.

This comprehensive solution is tailored to European standards, and all data, by way of processing, is presented in a depersonalised form, preserving statistical confidentiality.

Data is presented using various cartographic presentation methods such as:

- choropleth maps,
- diagram maps.



For more information on Geostatistics Portal, visit <http://stat.gov.pl/en/> → Geostatistics Portal

KNOWLEDGE DATABASES



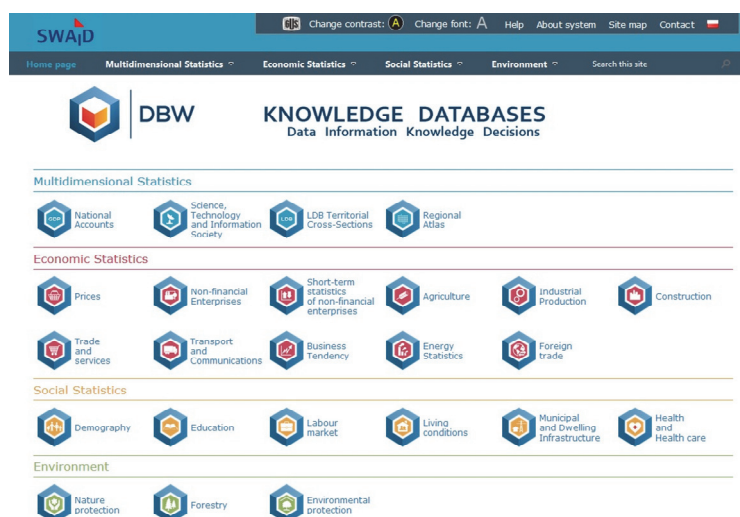
Knowledge Databases (DBW) constitute a response to information needs of active statistical data users who are looking for reliable information for proper decision-making.

DBW cover a very wide range of areas, among others, national accounts, demography, results of activity of enterprises, industry, construction, trade, transport and communications, business tendencies, labour market, prices, health, living conditions, agriculture, nature or environmental protection.

Features of the analytical platform allow for adaptation of data arrangements to the user's needs, and thus for easy transition from data to information and then to knowledge and decisions.

Knowledge Databases also provide the opportunity to visualize data in the form of tables, charts and maps, as well as to download and use them within own studies and analyses.

DBW are characterized not only by the easiness of access to statistical data and solid base for decision-making. Each data set is supplemented with appropriate metadata, links, publications recommended, conferences and statistical titbits.



For more information on DBW, visit <http://stat.gov.pl/en/> → Knowledge Databases

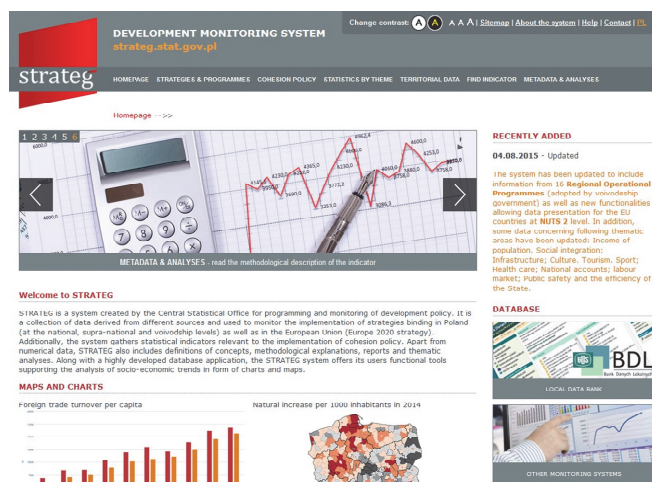
DEVELOPMENT MONITORING SYSTEM STRATEG



STRATEG is a system created by the Central Statistical Office for programming and monitoring of development policy. The database contains a comprehensive set of key measures to monitor (mainly annual) development at the national level, as well as at lower levels of territorial division. To ensure international comparability, the database also contains the main indicators for the EU and its member states.

The system is also used as a repository of indicators relating to various strategies – starting from the Europe 2020 Strategy of the EU and the most general Long-term National Development Strategy, as well as the Medium-term National Development Strategy, through 9 integrated strategies concerning economic efficiency and innovation, transport, energy security and environment, regional development, human capital, social capital, sustainable development of rural areas, agriculture and fishing industry, efficient state and national security. In addition, the system stores information on indicators for regional strategies, Partnership Agreement, National and Regional Operational Programmes.

Analysis and perception of information is facilitated by data visualisation tools in the form maps and charts, as well as a comprehensive set of metadata describing the indicators. The system resources also provide additional information, such as links to most important documents of strategic importance, reports and other publications.



For more information on STRATEG system, visit <http://stat.gov.pl/en/> → STRATEG

DEMOGRAPHY DATABASE

DEMOGRAPHY database is an integrated source of statistical data on the level and structure of the population, vital statistics and migration. It allows comparison of data showing the dynamics of changes in the population and conducting multidimensional statistical analyses. The information collected in the database is regularly updated.

The current version of the **DEMOGRAPHY** database allows users to use a set of predefined tables (annual results tables on the scope of the current surveys, life expectancy tables, the results of population projections for the years 2014-2050).

Baza Demografia

Niniejsza baza została stworzona w celu zapewnienia użytkownikowi stałego dostępu do informacji statystycznych charakteryzujących sytuację demograficzną w Polsce.

Baza stanowi zintegrowane źródło danych statystycznych w zakresie stanu i struktury ludności, ruchu naturalnego oraz migracji.

Baza zapewnia dostęp do danych obrazujących dynamikę zachodzących zmian w populacji ludności. Informacje zgromadzone w bazie są systematycznie uzupełniane oraz aktualizowane.

Główny Urząd Statystyczny informuje, że dane dotyczące liczby i struktury ludności oraz współczynników demograficznych:

- o dla lat 2002-2009 zostały opracowane przy uwzględnieniu wyników NSP 2002;
- o dla roku 2010 są prezentowane w dwóch wersjach, tj. jako opracowanie uwzględniające wyniki NSP 2002 oraz przy uwzględnieniu wyników NSP 2011. Do numerów tablic, w których dane są prezentowane w dwóch wersjach dodano sufiks „NSP2011”;
- o od 2011 roku są opracowywane przy uwzględnieniu wyników NSP 2011.

Tablice wyników

- Wyniki badań biologicznych
- Prognoza ludności
- Trwanie życia
- Ludność w gminach według stanu w dniu 31.12.2011 r. bilans opracowany w oparciu o wyniki NSP 2011

For more information on DEMOGRAPHY database, visit <http://stat.gov.pl/> → BANKI I BAZY DANYCH
→ Demografia

STATISTICAL OFFICES IN POLAND AND THEIR SPECIALIZATIONS

<p>Główny Urząd Statystyczny Al. Niepodległości 208, 00-925 Warszawa phone 22 608 30 00</p>	
<p>PODLASKIE VOIVODSHIP Urząd Statystyczny w Białymstoku ul. Krakowska 13, 15-959 Białystok phone 85 749 77 00, fax 85 749 77 79</p>	<p><i>Centre for the Forestry and Preservation of Nature Statistics</i></p>
<p>KUJAWSKO-POMORSKIE VOIVODSHIP Urząd Statystyczny w Bydgoszczy ul. Konarskiego 1-3, 85-066 Bydgoszcz phone 52 366 93 90, fax 52 366 93 56</p>	<p><i>Centre for Labour Market Surveys and Analyses</i></p>
<p>POMORSKIE VOIVODSHIP Urząd Statystyczny w Gdańsku ul. Danusi 4, 80-434 Gdańsk phone 58 768 31 00, fax 58 768 32 70</p>	<p><i>Education and Human Capital Statistics Centre Working Conditions Statistics Centre Labour Force Survey Centre</i></p>
<p>ŚLĄSKIE VOIVODSHIP Urząd Statystyczny w Katowicach ul. Owocowa 3, 40-158 Katowice phone 32 779 12 00, fax 32 779 13 00, 32 258 51 55</p>	<p><i>Centre for Environment Protection Statistics Finance Centre Regional Accounts Centre Centre for Projecting and Databases</i></p>
<p>ŚWIĘTOKRZYSKIE VOIVODSHIP Urząd Statystyczny w Kielcach ul. Zygmunta Wróblewskiego 2, 25-369 Kielce phone 41 249 96 00, fax 41 249 96 04</p>	<p><i>Trade and Services Statistics Centre Centre for Unregistered Economy Surveys</i></p>
<p>MAŁOPOLSKIE VOIVODSHIP Urząd Statystyczny w Krakowie ul. Kazimierza Wyki 3, 31-223 Kraków phone 12 415 60 11, fax 12 36 10 192</p>	<p><i>Centre for Cultural Statistics Centre for Health and Health Care Statistics Research Centre for Social Economy Centre for Social Assistance Statistics</i></p>
<p>LUBELSKIE VOIVODSHIP Urząd Statystyczny w Lublinie ul. St. Leszczyńskiego 48, 20-068 Lublin phone 81 533 20 51, fax 81 533 27 61</p>	<p><i>Centre for Dwelling and Communal Economy Statistics Construction Statistics Centre</i></p>

<p>ŁÓDZKIE VOIVODSHIP Urząd Statystyczny w Łodzi ul. Suwalska 29, 93-176 Łódź phone 42 683 91 00, 42 683 91 01, fax 42 624 54 88</p>	<p>Centre for Small and Medium-sized Enterprises Centre for Living Conditions and Questionnaire Surveys Mathematical Statistics Centre Centre for Classifications and Nomenclatures</p>
<p>WARMIŃSKO-MAZURSKIE VOIVODSHIP Urząd Statystyczny w Olsztynie ul. Kościuszki 78/82, 10-959 Olsztyn phone 89 524 36 66, fax 89 524 36 67</p>	<p>Centre for Agricultural Surveys Centre for Rural Statistics Demographic Research Centre Statistical Information Technology Centre</p>
<p>OPOLSKIE VOIVODSHIP Urząd Statystyczny w Opolu ul. ks. Hugona Kollątaja 5B, 45-064 Opole phone 77 423 01 10–11, fax 77 423 01 25</p>	<p>Centre for Price Research and Analysis</p>
<p>WIELKOPOLSKIE VOIVODSHIP Urząd Statystyczny w Poznaniu ul. Wojska Polskiego 27/29, 60-624 Poznań phone 61 279 82 00, fax 61 279 81 00, 61 279 81 01</p>	<p>Short-term Statistics Centre Centre for Urban Statistics Small Areas Statistics Centre Macroeconomic Data Bank Centre</p>
<p>PODKARPACKIE VOIVODSHIP Urząd Statystyczny w Rzeszowie ul. Jana III Sobieskiego 10, 35-959 Rzeszów phone 17 853 52 10, 17 853 52 19, fax 17 853 51 57</p>	<p>Centre for Sport and Tourism Statistics Centre for Materials and Fuel Energy Market Statistics Centre for Transborder Areas and Statistics for Euroregions</p>
<p>ZACHODNIOPOMORSKIE VOIVODSHIP Urząd Statystyczny w Szczecinie ul. Jana Matejki 22, 70-530 Szczecin phone 91 459 77 00, fax 91 434 05 95</p>	<p>Marine Statistics Centre Centre for Science, Technology, Innovation and Information Society Statistics Transport and Communications Statistics Centre</p>
<p>MAZOWIECKIE VOIVODSHIP Urząd Statystyczny w Warszawie ul. 1 Sierpnia 21, 02-134 Warszawa phone 22 464 20 00, fax 22 846 76 67</p>	<p>Centre of Non-financial Enterprises Statistics Centre for Development of Analysis and Dissemination of Information Systems Centre of Administrative Data Sources</p>
<p>DOLNOŚLĄSKIE VOIVODSHIP Urząd Statystyczny we Wrocławiu ul. Olawska 31, 50-950 Wrocław phone 71 371 63 00, fax 71 371 63 60</p>	<p>Territorial Self-Government Statistics Centre Industrial Products Statistics Centre Local Data Bank Centre</p>
<p>LUBUSKIE VOIVODSHIP Urząd Statystyczny w Zielonej Górze ul. Spokojna 1, 65-954 Zielona Góra phone 68 322 31 12, fax 68 325 36 79,</p>	<p>Centre for Economic Situation Surveys</p>